

MINUTES

KALAMAZOO COUNTY AERONAUTICS
BOARD OF TRUSTEES
MEETING

DECEMBER 12, 2007
9:00 am

ITEM 1 Call to Order: Chairman Gil Collver called the meeting to order at 9:12 a.m.

ITEM 2. Roll Call: Members in attendance – Gil Collver, Bill Duggan, Dan Hope, John Jones, Kevin McGrath and Jim Woodruff.

Staff Present: Clifton Moshoginis, Karen Wolff, Jay Waalkes, Linda Bunting and Kate Johnson.

ITEM 3. Approval of the November 14, 2007, meeting: There being no suggested changes, a motion to approve the November 14 meeting minutes was made by Mr. Jones, seconded by Mr. Hope. The minutes were approved unanimously.

ITEM 4. Citizen Comments: No comments were presented.

ITEM 5. A. National City ATM Agreement: Chairman Collver made mention that a statement of a conflict of interest must be read due to National City having an ATM operating in the airport while at the same time Mr. David Tomko, an employee of National City, is on the Aeronautics Board for the airport. Mr. McGrath read the National City Disclosure of Conflict of Interest as follows:

To the Aeronautics Board of Trustees, From David Tomko, dated December 12, 2007, Subject, Disclosure of Conflict of Interest-Agreement with National City Bank. On the Items for Consideration for the Aeronautics Board's December 12, 2007 meeting is an agreement from my business enterprise, National City Bank, a local financial institution. Since I have a conflict of interest as an employee of National City Bank, I would like to make the following disclosure pursuant to 1968 P.A. 317, as amended:

The parties to this agreement are the Kalamazoo/Battle Creek International Airport and National City Bank.

The purpose of the agreement is for National City Bank to provide certain banking services described as follows:

Portable ATM Services in the Airport Terminal

The amount of the payment to Kalamazoo/Battle Creek International Airport is:

\$252.88 per annum

I will not receive a direct financial benefit from this project.

The term of the agreement is for three (3) years.

No County employees were assigned to this project.

I would request that this disclosure be made a part of the official minutes of the Aeronautics Board meeting of December 12, 2007. Please keep in mind that it will take a quorum of the full Board to approve this agreement.

Some discussion followed regarding the rate per annum, the footprint and the square footage that National City uses in the terminal. Mr. Moshoginis suggested that the Board might want to develop some kind of standard for minimum space areas and include it in the Rates and Charges for all airport entities. Mr. Moshoginis stated that the ATM service is not so much a revenue maker as a convenience to airport customers. Mr. Jones moved that the contract between National City and the Kalamazoo/Battle Creek International be approved, seconded by Mr. Woodruff. A roll call was made to make a required super majority of six members and the motion to approve the contract was approved unanimously.

B. 2008 Regular Aeronautics Board Meeting Schedule: Chairman Collver stated that one of the issues regarding the Aeronautics Board meeting schedule was a conflict with Mr. Tomko's work schedule. Mr. Collver relayed a correspondence he had with Mr. Tomko in which Mr. Tomko said if the schedule remains as it is, he would feel obligated to resign from the board due to business obligations on the current scheduled meeting day. Mr. Tomko also said in his correspondence that later in the morning would work better for him or on Thursdays. More discussion followed regarding conflicts with other board members' schedules and County employees who need to attend the meetings periodically and it was decided that the 2008 board meetings would be held on the second Thursday of each month at 8:30 a.m. On a motion made by Mr. Jones, seconded by Mr. Duggan, the motion was approved unanimously.

ITEM 6. Unfinished Business: There was no unfinished business presented.

ITEM 7. New Business: There was no new business presented.

ITEM 8. Airport Director's Report: Mr. Moshoginis passed out the Market Share Report for month ending November 2007. November 2007 compared to November 2006 showed enplanements are down 6%. Deplanements are down 7%. Departures are down 8% and seats are down 12%. The good news is that load factor is up 3% for the year. The number of cancelled flights was 14 for the month, with a total of approximately 324

for the year. Mr. Moshoginis provided statistical comparisons with other surrounding airports and their figures are down as well.

Mr. Moshoginis passed out an article about Chicago's parking rates stating that along with Detroit they are quite a bit higher than Kalamazoo.

Mr. Moshoginis passed out an article from *MiBiz* regarding the Muskegon, Michigan airport. The focus was on the concern of one of their county commissioners in terms of the value of the airport and questioning if that airport remain operational. He stated that the big difference between Muskegon and Kalamazoo is that Kalamazoo is totally self-sufficient.

Mr. Moshoginis reminded the Board that the Airport Retention Committee will be meeting January 10th, and if any members would like to attend, they are welcome to, keeping in mind however that not all members could attend as it is not an open meeting and there can not be a quorum of board members.

Mr. Moshoginis ended his portion of the meeting by thanking the Board for their efforts and work for the airport in 2007 on behalf of himself and the administrative staff.

ITEM 9. Member's Time: Due to the fact that Mr. McGrath is relocating, he thanked every one for the opportunity to be a member of this group and stated that he has learned a lot during that time. He has enjoyed working with each member and he stated that he feels the Kalamazoo airport is the most well run airport in this region based on his experience with other airports. He reiterated the fact that lack of enplanements is not due to the staff here at the airport. He stated that he is moving to New York and will be working for a company called Associated Aircraft, a charter service with managed flight operations for corporations. Chairman Collver then read a resolution regarding Mr. McGrath as follows:

Whereas, The Kalamazoo/Battle Creek International Airport Aeronautics Board of Trustees appointed by the Kalamazoo County Board of Commissioners, and

Whereas, Mr. Kevin McGrath was appointed as a member of the original Kalamazoo/Battle Creek International Airport Aeronautics Board of Trustees, and

Whereas, Mr. McGrath has diligently and faithfully fulfilled the obligations of that position to the present date, and

Whereas, Mr. McGrath has employed his broad background and knowledge in all phases of aviation in support of the efforts of the Kalamazoo/Battle Creek International Airport Aeronautics Board of Trustees

Now, therefore, be it resolved that

the Kalamazoo/Battle Creek International Airport Aeronautics Board of Trustees on behalf of the Kalamazoo County Board of Commissioners, and the airport staff extend our sincere appreciation to Mr. McGrath for his faithful service to the airport and the traveling public of Southwest Michigan. Further, his fellow Board members extend to Mr. McGrath our best wishes for success and satisfaction in all his future endeavors both professional and personal.

_____	_____x
<i>Gilbert A. Collver</i>	<i>Clifton Moshoginis</i>
<i>Aeronautics Board of Trustees Chair</i>	<i>Airport Director</i>

This resolution passed unanimously by the Aeronautics Board of Trustees on December 12, 2007

Chairman Collver made a motion to approve the Resolution, seconded by Mr. Duggan and the motion was approved unanimously.

ITEM 10. Adjournment: With a motion made by Chairman Collver, the meeting adjourned at 9:53 a.m.